Covenant Cooperative Nursery School
Parent Authorization for Child Release

Child's Name_____

It is the policy of the Covenant Cooperative Nursery School to release children only to those who have been specified by the parent. In order to have a complete list for each child, please include all individuals (grandparents, aunts/uncles, neighbors and friends) who are authorized to take your child from school. This list should be as comprehensive as possible, since your child will not be released to anyone other than those named on this form. ***Please notify each person on the list that they will need to present a photo ID to the staff member before the child can be released.***

If there is to be a change of normal pick-up procedure, a **Change of Routine** form must be given to the teacher. Please make sure that the form contains all the appropriate information, is dated and signed. If an emergency situation occurs and you have not made previous arrangements, you must call the school to speak with the director or head teacher. ***Even though we are still unable to release your child to anyone other than someone on your authorization list, we will certainly accommodate a late arriving parent who is unable to contact someone on that list.***

Name	Relationship	Phone #

_____/_____
Parent signature Date